

**San Francisco Bay Regional CHARG: Coastal Hazards Adaptation Resiliency Group**  
**March 18, 2015 Steering Committee Action Items + Meeting Minutes**  
**Location: Conference Call**

---

## Participants

Norma Camacho	SCVWD
Ellen Cross	Convey Facilitator
Paul Detjens	Contra Costa County
Joe LaClair	BCDC
Len Materman	SF Creek JPA
Rohin Saleh	ACFCD
Eric Simmons	FEMA
Terri Wegener	DWR

## Discussion + Action Items: Following items should be incorporated in LOI

- **Chair Selection:** (Norma):
  - How would it be selected and rotated? Does Chair have any funding commitment of agencies....how does rotation occur? How does voting occur.
    - Prefer: Rotate the Chair around a variety of members; alternate from S Bay to N Bay
  - Does Chair pays for facilitation which is the responsibility of the BAFPAA chair:
    - Prefer: Shared cost approach
- **Decision Making / Voting:**
  - Prefer: Steering Committee votes; Stakeholders approve
  - Make changes to reflect Vote consist of CHARG voting memberships Quorum defined as part of the Steering Committee members
  - Continue Informal approach (BAFPAA) – save as much of that as possible...don't want to grow up too fast
  - Decision Making:
    - Working Group: report to Steering Committee on their proposed framework, priorities
    - Stakeholder meeting are twice a year to talk about how the Working Groups progress and are these priorities meeting their organizations' goals and contribute to new considerations
    - Steering Committee informs the Working Groups
    - Working Groups creates priority goals and move forward and comes back with stakeholders with report back and what's next.

- **Meeting Structure**
  - Section 7 Pg 5: Stakeholders will be updated on Steering Committee actions, decisions and working group; one way conversation – Stakeholder have to have input.....needs to be more interactive
- **Overall comment on LOI**
  - Pg 4 membership 1<sup>st</sup> paragraph – coordinating on a regional scale around the SF Bay....flood protection issues on a larger scale issue...fluvial and well as coastal. We are looking specifically at the SF Bay so as not to be confused with BAFPAA's role
  - Action: Follow up with BAFPAA to see if interest in 2016 Conference
- **Funding Levels of Steering Committee**
  - State/Feds
    - Hard to commit on money
    - Language to make funding optional for State and Feds from
    - Language consistent with missions that would allow state/feds to participate within bounds
    - Cannot limit state/feds ability to participate as their role is powerful
    - Funding: Silver Jackets to leverage funding on programs
    - Ask: follow up with Joe on this issue + SCC
- **Funding Update for CHARG Operational Budget**
  - Norma
    - Can find funding w/ state clean water measure
  - Rohin
    - Will be on board
  - Terri
    - Need to execute MOU; pass through funds
  - Simmons
    - Planning to go ahead with grant from FEMA to SCVWD –focus on Coyote and Berryesa Creek; opportunity for outreach as a percentage of project
    - Liang coming up with scope of work (Liang Ju)
  - Len
    - Small budget; symbolic – over \$10k have to go to the board. Their operating budget is \$600/700k year operating budgets
    - Need to be aware that JPA members shouldn't be charged twice (eg. SCVWD)
  - Paul
    - \$10-15k range comfortable as long as participating as equal partner; management support for that level
- **Funding Next Steps**
  - Provide range of funding for flexibilities
  - Norma to take up w/ Funding to Committee
  - Need to present Spent vs Budget
- **Working Groups**
  - Technical Group (Rohin / Liang Lee / Craig / Eric S)
    - Define upper limit of SLR trying to develop a solution; guidelines for analyzing local / sub-regional / regional solutions
    - Terri appreciated the different scales of projects – she will talk to technical person to add

- Policy
  - Enhanced Infrastructure Finance District (Redevelopment)
  - Terri to talk to council at DWR – makes a lot of sense
  - Norma talking to David Behar
- Regulatory Subcommittee
  - Everyone but Norma will find someone at SCVWD more appropriate